



Newfield School  
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Our ref: CF/CH

11 January 2021

**Headteacher:** Mrs Emma Anderson  
**Chair of Governors:** Mr Steve Chew

Dear Parents/Carers

**Short-term absence of Mrs Anderson (Headteacher)**

Due to personal circumstances, Mrs Anderson, Headteacher, will be absent from school this half term.

The school will be led by Mr Simon Dawson and Mr Chris Jenkinson as Co-Headteachers during this period.

To provide further support, Mr French (CEO, Mercia Learning Trust) will be based at Newfield also.

We are confident that the school will continue to operate as normal during this period.

Yours faithfully

**Chris French**  
CEO Mercia Learning Trust

**Simon Dawson**  
Interim Co-Headteacher

**Chris Jenkinson**  
Interim Co-Headteacher