



Provider Access Policy Statement

Date: March 2024



Policy Statement on Technical Providers Access to School Information

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All maintained schools and academies must ensure that there is an opportunity for a range of education and training providers to access all year 8 to 13 (Newfield year 7 to 11) pupils for the purpose of informing them about approved technical education qualifications and apprenticeships.

Management of provider access requests

Procedure

In the first instance, providers should contact the Careers Leader via e-mail or a formal letter of introduction and provide the following information:

- Name of company and contact details.
- Overview of training/qualification opportunities available
- The types of event/s an invite is being requested for and a description of how they would engage with students.
- Live online encounters will be considered in line with the 'Granting access' criteria below.

Opportunities for access

Several events, integrated into the school careers programme, could offer providers an opportunity to come into school to speak to students and/or their parents/carers, these include:

- National Careers Week Assemblies / Webinars
- Careers Fair
- Careers Talks
- Personal Development sessions
- Department-led events Drop-in sessions
- Workshops

The following providers were all given an opportunity to engage with our students in the 2023-24 academic year:

- Sheffield College
- Sheffield Hallam University
- Sheffield University
- Opportunity Sheffield
- AMRC
- Auto 30 (Women in Industry)
- SUFC Community Foundation



The school reserves the right to decline requests for a number of reasons, including (but not restricted to) the following:

- if the information is not seen to be in the best interest of students (e.g. if the provider is promoting a 'hard-sell' of their provision, rather than enabling students to make an informed decision; or there are concerns about the ethics or quality of the provision)
- if the type of access required is not feasible for a certain event
- if such attendance would provide an imbalanced view of available provision (e.g. several apprenticeship providers at an event and no colleges)
- if the provider's input would not be relevant to a particular event
- if the request is not timely (e.g. students have already heard from similar providers during the year, or if they are involved in end of year exams)

In such cases, the Careers Leader would inform the provider of this decision and the reason why. If the provider wishes to appeal this decision, they would be invited to contact:

kwildes@newfield.sheffield.sch.uk

Premises and facilities

The school will make the main hall, classrooms, or other available space available for engagement between the provider and students, as appropriate to the activity. The school will also make available. AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader.

To ensure organised events result in 'meaningful encounters', providers and students will be fully supported by the school, with support including:

- Full event brief given to providers prior to the event, this will include 'on the day logistics', what is expected / required from the provider and an overview of the students attending the event.
- Pre-event information provided to students and families to allow them to be prepared and ready to engage with the provider/s and the event itself : -
- Appropriate support provided throughout the event to both providers and students.
- Events will be evaluated to ensure best practice is shared and developed further and areas for improvement can be identified and addressed.
- Providers are welcome to send a copy of their prospectus or other relevant course literature to the
- Careers Leader who will review its suitability and, if appropriate, make it available to students accordingly.
- Risk assessments for appropriate activities

Provider information for students

Providers are encouraged to provide the following type of information to students:



- information about the provider and the approved technical education qualifications or apprenticeships being offered.
- information about the careers to which those technical education qualifications or apprenticeships might lead.
- a description of what learning or training with the provider is like

Providers should also be prepared to discuss the above information and answer questions from any stakeholders at the event.

Destinations

Newfield School is proud of the fact that our students progress onto a wide range of post-16 and post-18 education and training courses and access this provision at a range of providers, including:

- Mercia Trust (Mercia School & King Egbert)
- Sheffield College
- Longley Park Sixth Form College
- Rotherham Collage
- Chesterfield College
- Local Secondary Schools offering Sixth Form provision, particularly King Edward, Silverdale, Tapton, High Storrs, All Saints, UTC, Meadowhead and Notre Dame.
- Local independent training providers
- Apprenticeship providers
- Both local and national universities, including those belonging to the Russell group.

Safeguarding

Details of safeguarding here at Newfield School, and our Safeguarding Policy, can be accessed at:

www.newfield.sheffield.sch.uk/page/?title=Safeguarding

For all requests and enquiries, in the first instance please contact:

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